

**TOWN OF FALMOUTH  
STREET ACCEPTANCE CHECKLIST**

**STREET NAME** \_\_\_\_\_ **Map-Lot** \_\_\_\_\_ **DATE** \_\_\_\_\_

1. \_\_\_ A cover letter requesting acceptance of the street. *The cover letter should state affirmatively that a performance guarantee will be produced prior to an order by the Council to accept the street unless a waiver is requested. The performance guarantee and signed deed will be submitted prior to an order of the Council.*
2. \_\_\_ A list of any waivers requests and an explanation of why the waiver should be granted.  
Draft warranty deed with metes and bounds description of the street. *At a minimum the deed shall include in fee conveyance of the street and un-built portions of the ROW and easements for access to all drainage structures outside of the ROW. See sample description.*
3. \_\_\_ Performance guarantee in the amount of five thousand dollars (\$5,000.00) plus one dollar (\$1.00) per linear foot of street. *May be submitted after initial meeting with Council and prior to an order.*
4. \_\_\_ Recorded documents for the Homeowner's Association, if **one was** required by Planning Board approval.
5. \_\_\_ Copies of all certificates of occupancy issued for housing units on the street. *Certificates must have been issued for at least 20% of the housing units, or 2 units, whichever is greater. Must be submitted separately for each street.*
6. \_\_\_ A list of any waivers of construction standards granted by the Planning Board.
7. \_\_\_ A copy of the recorded subdivision plan.
8. \_\_\_ A plot plan of the street, drawn to a scale of forty (40) feet to one (1) inch, and containing the following information. *Plans submitted to and accepted by the planning board after May 30, 1984 for subdivision approval may be considered acceptable for the above requirements after being updated and certified to reflect as-built conditions.*
9. \_\_\_
10. \_\_\_ North arrow
11. \_\_\_ The location and ownership of all adjoining lots of land
12. \_\_\_ Right-of-way widths
13. \_\_\_ Passageways and easements
14. \_\_\_ Streetlights
15. \_\_\_ Electric lines
16. \_\_\_ Boundary monuments
17. \_\_\_ Waterways
18. \_\_\_ Topography and natural drainage courses with contour at not greater than two-foot intervals
19. \_\_\_ All angles, bearings and radii necessary for the plotting of the streets and lots and their reproduction on the ground
20. \_\_\_ The distance to the nearest established street or way, together with the stations of their sidelines;
21. \_\_\_ Location, size, materials and conditions for existing:
22. \_\_\_ water and/or sewer mains
23. \_\_\_ storm drains and culverts
24. \_\_\_ sanitary sewers
25. \_\_\_ underdrains
26. \_\_\_ location of all underground and overhead utilities
27. \_\_\_ A profile of the proposed street drawn to a horizontal scale of forty (40) feet to one (1) inch and vertical scale of four (4) feet to one (1) inch showing the profile of the centerline of the proposed street and the grades thereof.
28. \_\_\_ A cross section of the proposed street drawn to a horizontal scale of five (5) feet to one (1) inch and a vertical scale of one (1) foot to one (1) inch